



McKenzie Fire & Rescue

Board Meeting

October 20, 2025

- Directors
- President Derek Wing
 - Vice President Bruce Daniel
 - Secretary/Treasurer Lee Means (excused)
 - Board Member Raymond Byrne, Jr.
 - Board Member George Burnette Dillon
- Staff
- Fire Chief Darren Bucich
 - Deputy Chief Bart Thompson
 - Administrative Assistant Dulcy Pierce

President Derek Wing called the October meeting of the McKenzie Fire & Rescue Board of Directors to order at 12:00 p.m. on Monday, October 20, 2025, at the Leaburg Training Center, 42870 McKenzie Highway, Leaburg, Oregon.

No Guests

Approval of Board Meeting Minutes: *Raymond Byrne, Jr. moved to accept the minutes of the September 15, 2025, Board meeting, as presented. George Burnette Dillon seconded the motion, which passed unanimously.*

Treasurer's Report: *Following review, a motion to file the treasurer's report for the month of September and approve the Monthly Financial Review, subject to audit, was made by Raymond Byrne, Jr. George Burnette Dillon seconded the motion, which passed unanimously.*

Chief's Report: Chief Bucich's written report was included in the Board packet.

Also discussed:

Workers Comp: We have an upcoming audit with SAIF. There is one claim open.

PIER Grant: Chief Bucich reported that while the progress is slow, it is moving forward. He requested a breakdown of overhead/administrative fees from Lane County. They will provide him with this report.

Zoll Monitors: The District has purchased new refurbished monitors to replace outdated models .

Radios: Deputy Chief Thompson reported that he is waiting on two estimates and is seeking approval to program the radios in-house.

Burn-to-Learn: There is a planned burn-to-learn event on December 13, 2025. Chief Bucich will provide the Board with an update during the November meeting.



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Special Districts Insurance Services (SDIS): SDIS has scheduled a facilities appraisal on Wednesday, October 22nd. Chief Bucich will provide the Board with an update during the November meeting.

1st Amendment Auditors: Jason Jantzi, Special Districts Association of Oregon, will be meeting with Chief Bucich, Deputy Chief Thompson, and Administrative Assistant Dulcy Pierce on Tuesday, October 21st, to discuss 1st Amendment Auditors and assess the districts risk.

Pump Testing: The annual pump testing is scheduled for Tuesday, October 21st and Wednesday, October 22nd. Upper McKenzie Fire will also bring their apparatus down to participate in annual pump testing.

Action Items

Resolution #5 – Accepting Revenue & Authorizing Expenditures for the Upper Applegate Immediate Response and Cram Conflagration, \$30,284

Bruce Daniel moved to accept Resolution #5 - Accepting Revenue & Authorizing Expenditures for the Upper Applegate Immediate Response and Cram Conflagration, \$30,284. Raymond Byrne, Jr. seconded the motion, which passed unanimously.

Resolution #6 - Accepting Revenue & Authorizing Expenditures for the Flat Conflagration, \$32,761 - *Bruce Daniel moved to accept Resolution #6 - Accepting Revenue & Authorizing Expenditures for the Flat Conflagration, \$32,761. George Burnette Dillon seconded the motion, which passed unanimously.*

No Unfinished Business

New Business

Reserve Account Review: Oregon budget law requires a review of reserve accounts every 10 years. Chief Bucich proposed amending the title of the Benefits/Student Reserve account to the Benefits Reserve Account and the Equipment Reserve Account to the Capital Reserve Account. *Following discussion, Raymond Byrne, Jr. moved to approve the title amendments and account review for each reserve account. George Burnette Dillon seconded the motion, which passed unanimously.*

Good of the Order

District attendance at recent events:

Community Preparedness Meeting – McKenzie Fire & Rescue

Large Animal Rescue Meeting – Walterville Grange

Pub Ed Week – Walterville Elementary, Bridgeway School, and provided Pub Ed materials to St. Paul Catholic School 1st Grade class



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Officer Leadership Training: Recently former Fire Chief Chris Heppel led a leadership overview/training for McKenzie Fire & Rescue Officers. Chief Bucich shared his vision for the district and hopes to continue leadership classes for the entire membership.

Next Meeting will be held on Monday, November 17, 2025, at 12:00 p.m.

Meeting adjourned at 12:46 p.m.
Lee Means, Secretary / Treasurer