



McKenzie Fire & Rescue

Board Meeting

November 21, 2022

- Directors
- President Bruce Daniel
 - Vice President Derek Wing
 - Secretary/Treasurer Raymond Byrne, Jr.
 - Board Member Rick Thompson
 - Board Member Lee Means

- Staff
- Fire Chief Darren Bucich
 - Deputy Chief Bart Thompson
 - Administrative Assistant Dulcy Pierce

President Bruce Daniel called the November meeting of the McKenzie Fire & Rescue Board of Directors to order at 12:05 p.m. on Monday, November 21, 2022, at the Leaburg Training Center, 42870 McKenzie Highway, Leaburg, Oregon.

No Guests

Approval of Board Meeting Minutes: President Bruce Daniel asked that the minutes reflect that annual wage increases should not be expected. The wage increases implemented November 1st, 2022 will be funded through 2022 Conflagration revenue. Lee Means moved to accept the minutes, as presented, of the October 17, 2022, Board meeting. Raymond Byrne, Jr. seconded the motion, which passed unanimously.

Treasurer's Report: Chief Bucich provided an overview of current tax revenue and budget categories. A motion to file the treasurer's report for the month of October, subject to audit, was made by Lee Means. Raymond Byrne, Jr. seconded the motion, which passed unanimously.

Chief's Report: Chief Bucich's written report was included in the Board packet. Also discussed:

Logistics Building: Chief Bucich shared concept drawings with the Board. After discussion, it was decided to reduce the asphalt and fencing, and instead, add a third bay to the building for additional storage. Also discussed during the meeting: drainage system, cameras, lighting, security. Chief Bucich will keep the Board updated on these ongoing discussions with Ausland Group.

2022 Conflagration Reimbursement Packets: All reimbursement packets have been submitted to the State. We can expect reimbursement soon.

Paid Leave Oregon (PLO): Administrative Assistant Dulcy Pierce provided an overview on the implementation of PLO, which will begin in January. Chief Bucich discussed PLO from the employer standpoint.



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Action Items

Resolution #8 - Accepting Revenue & Authorizing Expenditures for the Big Canyon Conflagration, \$4,096. **Raymond Byrne, Jr. moved to accept Resolution #6 - Accepting Revenue & Authorizing Expenditures for the Big Canyon Conflagration, \$4,096. Derek Wing seconded the motion, which passed unanimously.**

Office of State Fire Marshal Letter of Support: A letter of support is required with the application of the OSFM Capacity Grant. McKenzie Fire & Rescue is applying for assistance with two (2) employees. McKenzie Fire & Rescue would be responsible for 10% of personnel costs the first year, 25% the second, 50% by the third, and sustainable by the 4th. After discussion the Board agreed to sign the letter of commitment, to accompany the application.

Mutual Aid Agreement: The mutual aid agreement with Mohawk Valley RFPD was updated and presented to the Board for review. The Board agreed to, and signed, the updated agreement. The contract is on file in the administrative office at 16-3.

Unfinished Business

Wage Review: When Chief Bucich presented the proposed wage increases for personnel in October, he did not include himself. The Board would like to give the Chief the 5% wage increase, retroactive to November 1st. Raymond Byrne, Jr. moved to include Chief Bucich in the proposed wage increases of 5% to be retroactive to the November 1st start date. Derek Wing seconded the motion, which passed unanimously.

New Business:

Legislative Policy Review: Chief Bucich provided an overview of the proposed Legislative policy which gives provisions for him to speak on behalf of the District. **Derek Wing made a motion to approve the addition of the legislative policy to Chapter 1 of the District policy book. Raymond Byrne, Jr. seconded the motion, which passed unanimously.**

Good of the Order

The District will not be hosting a community Thanksgiving this year but Raymond Byrne, Jr. wished everyone a Happy Thanksgiving.

An Emergency Preparedness meeting will be held in the Training Center on Thursday, December 1, at 6:00 pm.

The dedication of the Angler's Roost – a collection of fly fishing books – will be held on Saturday, December 10th in the Training Center from 2:00-4:00 p.m.

The next meeting will be held on Monday, December 19, 2022 at 12:00 p.m. at the Leaburg Training Center.

Meeting adjourned at 12:50 p.m.

Raymond Byrne, Jr., Secretary / Treasurer