



McKenzie Fire & Rescue

Board Meeting

December 16, 2024

- Directors
- President Derek Wing
 - Vice President Bruce Daniel
 - Secretary/Treasurer Lee Means
 - Board Member Raymond Byrne, Jr.
 - Board Member George Burnette Dillon
- Staff
- Fire Chief Darren Bucich
 - Deputy Chief Bart Thompson
 - Administrative Assistant Dulcy Pierce

President Derek Wing called the December meeting of the McKenzie Fire & Rescue Board of Directors to order at 12:03 p.m. on Monday, December 16th, 2024, at the Leaburg Training Center, 42870 McKenzie Highway, Leaburg, Oregon.

No Guests

Approval of Board Meeting Minutes: Bruce Daniel moved to accept the minutes, as presented, of the November 18, 2024, Board meeting. Lee Means seconded the motion, which passed unanimously.

Treasurer's Report: The Monthly Financial Review form, as recommended by the Auditor, was reviewed by the Board. A motion to file the treasurer's report for the month of November, subject to audit, was made by Bruce Daniel. Lee Means seconded the motion, which passed unanimously.

Chief's Report: Chief Bucich's written report was included in the Board packet.

Also discussed:

PIER Grant: A meeting was scheduled with Lane County, however, was cancelled due to illness. It has been rescheduled for Tuesday, December 17th.

EWEB Fuels Reduction Grant: Chief Bucich reported that we met with EWEB the previous week. They are assisting with the Invite to Bid. The focus of this fuels reduction program is the Cedar Flat/Deerhorn Road area.

16-2 Roof Damage: The repairs to 16-2 are complete apart from the installation of a vent screen. All invoices have been submitted to Special Districts Insurance Services for reimbursement, minus the deductible.

Digital Sign: The period of performance for the SAFER grant will begin January 1st. Deputy Chief Bart Thompson will order the digital sign after the new year.

During the November meeting, following discussion: *Bruce Daniel moved to spend up to \$15,000 of the SDAO grant award toward the purchase of the new digital sign, along with*



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the \$30,000 from the awarded SAFER grant. George Burnette Dillon seconded the motion, which passed unanimously.

Candidate Testing: The District received seven applications for the open shift firefighter position. After an initial virtual interview, five have been invited to test on Thursday, December 19th. Lieutenant Jeff Fox has been able to cover shifts in the interim.

Student Program: Chief Bucich reported that two students have dropped the program. One was hired for a shift firefighter position at Mohawk Valley Fire District and the second has decided to pursue a forestry degree.

Audit: The District will be required to file for an extension again. Administrative Assistant Dulcy Pierce continues to provide requested information in a timely manner.

District Annexation: SB 1068 allows districts to annex homes within a specified distance to fire and EMS services that do not currently pay service taxes. Lane County is mandated to provide McKenzie Fire & Rescue with a list of homes/properties that fall within the criteria. Once confirmed, the District will send letters to qualifying property owners, giving them 90 days to accept or decline the annexation. If they decline, the District can assess annual fees up to 3x the assessed amount. If they accept, no additional annexation fees should be assessed by Lane County if all actions occur within 90 days.

Action Items

Resolution #7 – Accepting Revenue & Authorizing Expenditures for the Cedric Hayden Infrastructure Grant, \$15,918

Raymond Byrne, Jr. moved to accept Resolution #7 - Accepting Revenue & Authorizing Expenditures for the Cedric Hayden Infrastructure Grant, \$15,918. George Burnette Dillon seconded the motion, which passed unanimously.

No Unfinished Business

New Business

The February Board meeting will fall on President's Day, which is an observed holiday for McKenzie Fire & Rescue personnel. Following discussion, the Board agreed to move February's meeting to Tuesday, February 18th at 12:00 pm.

Good of the Order

The upcoming Volunteer Appreciation Christmas Party will be held on December 18th.

The next meeting will be on Monday, January 20th, at 12:00 p.m.

Meeting adjourned at 12:34 p.m.

Lee Means, Secretary / Treasurer