



McKenzie Fire & Rescue

Board Meeting

October 17, 2022

- Directors
- President Bruce Daniel
 - Vice President Derek Wing
 - Secretary/Treasurer Raymond Byrne, Jr.
 - Board Member Rick Thompson
 - Board Member Lee Means
- Staff
- Fire Chief Darren Bucich
 - Deputy Chief Bart Thompson
 - Administrative Assistant Dulcy Pierce

President Bruce Daniel called the October meeting of the McKenzie Fire & Rescue Board of Directors to order at 12:01 p.m. on Monday, October 17, 2022, at the Leaburg Training Center, 42870 McKenzie Highway, Leaburg, Oregon.

No Guests

Approval of Board Meeting Minutes: Derek Wing moved to accept the minutes, as presented, of the September 19, 2022, Board meeting. Raymond Byrne, Jr. seconded the motion, which passed unanimously.

Treasurer's Report: A motion to file the treasurer's report for the month of September, subject to audit, was made by Raymond Byrne, Jr. Lee Means seconded the motion, which passed unanimously.

Chief's Report: Chief Bucich's written report was included in the Board packet. Also discussed:

Logistics Building: Deputy Chief Bart Thompson shared concept drawings. Chief Bucich discussed the forecasted expense with the board, an estimated \$1.8 million. The District and Ausland Group are working hard to keep the construction costs down without cutting corners. Chief Bucich asked the board if they were amenable to adding District funds to the Disaster Relief Logistics Center (DRLC) fund. **After discussion, Raymond Byrne, Jr. moved to spend up to \$300,000 of District funds to ensure the building is completed to the level of standard McKenzie Fire & Rescue has established. Derek Wing seconded the motion, which passed unanimously.**

Grant Update: The District was awarded a \$72,000 grant for the purchase of a generator, propane tank, transfer switch, asphalt, etc. for the Disaster Relief Logistics Center from the Representative Cedric Hayden Infrastructure grant.

The Office of the State Fire Marshal (OSFM) has a Fire Service Capacity grant application available. The grant will provide additional personnel with the agreement that the District match 10% the first year, 25% the second year, 50% the third year, and budget to fully fund



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the personnel by the fourth year. After discussion, the Board agreed that Chief Bucich should pursue the Fire Service Capacity Grant through OSFM.

Student Program/Weekend Personnel: We have the potential to add two new students in the Student Program. Chief Bucich will update the Board moving forward.

Hurricane Ian Deployment: Chief Bucich reviewed his 16 day deployment to Florida with a State overhead team following Hurricane Ian.

Water Tank: Chief Bucich reported that we are still waiting on the valves for the water tank on Deerhorn Road. Once we have those in place, the tank will be put into service. We are also waiting on a Geotech report at the McKenzie Bible Fellowship site.

Conflagration: Chief Bucich provided the Board with an overview of each conflagration deployment.

Treadmill: The refurbished treadmill purchased for the gym in 2013 is no longer working and is not repairable. The District has contacted Commercial Fitness to order a new treadmill.

Starlink: Deputy Chief Bart Thompson reported that Starlink has been installed and is fully functional.

Wage Scale: President Bruce Daniel and Secretary/Treasurer Raymond Byrne, Jr. reviewed potential increases and the financial impact to the District noting that year-to-date inflation costs have more than absorbed salary increases received on July 1, 2022. It is their recommendation to approve a 5% increase for employees, with the exception of Deputy Chief Bart Thompson, who is recommended to receive a 10% increase. **Following discussion, Lee Means made a motion to approve wage increases as outlined by Bruce Daniel. Raymond Byrne, Jr. seconded the motion, which passed unanimously.**

Action Items

Resolution #5 – Accepting Revenue & Authorizing Expenditures for the Representative Cedric Hayden American Rescue Plan Act Grant, \$51,174. **Raymond Byrne, Jr. moved to approve Resolution #5 - Accepting Revenue & Authorizing Expenditures for the Representative Cedric Hayden American Rescue Plan Act Grant, \$51,174. Lee Means seconded the motion, which passed unanimously.**

Resolution #6 - Accepting Revenue & Authorizing Expenditures for the Dodge-Miller Conflagration, \$21,126. **Lee Means moved to accept Resolution #6 - Accepting Revenue & Authorizing Expenditures for the Dodge-Miller Conflagration, \$21,126. Raymond Byrne, Jr. seconded the motion, which passed unanimously.**



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Resolution #7 - Accepting Revenue & Authorizing Expenditures for the Rum Creek Conflagration, \$22,155. **Derek Wing moved to accept Resolution #7 - Accepting Revenue & Authorizing Expenditures for the Rum Creek Conflagration, \$22,155. Raymond Byrne, Jr. seconded the motion, which passed unanimously.**

Unfinished Business

Thanksgiving: Chief Bucich will not be in the area for Thanksgiving this year. He will attend the upcoming Booster Association meeting to determine the number of volunteers available to assist on Thanksgiving Day. Chief Bucich and Administrative Assistant Dulcy Pierce have discussed this at great length and would like to postpone one year and begin reaching out to Lane County agencies/organizations early in the year to form a partnership and plan for Thanksgiving 2023. Board Director Rick Thompson feels that this is important to work toward for the sake of the community.

New Business:

District Policies, Chapter 7, Section C.6: In order for the District to receive callback personnel reimbursement for Chief Bucich and Deputy Chief Bart Thompson during an event, our policy must state they are eligible. As responding Chief's the additional verbiage is needed. **Raymond Byrne, Jr. made a motion to approve the addition of the callback reimbursement verbiage for Chief Bucich and Deputy Chief Bart Thompson. Rick Thompson seconded the motion, which passed unanimously.**

Good of the Order

District staff and volunteers met at Walterville Elementary during Fire Prevention Week to teach Pub Ed to the kids. This year's theme was "Fire Won't Wait. Plan Your Escape." The kids received classroom education, hands-on fun spraying water, and a goody bag with themed items.

Fire season is still in effect. No backyard burning until 11/1/2022.

Deputy Chief Bart Thompson shared pictures of the new engine, still in the build phase, from Pierce Manufacturing.

Administrative Assistant Dulcy Pierce has been elected President of the Oregon Fire Service Office Administrators (OFSOA). She will be serving a 2-year term.

The next meeting will be held on Monday, November 21, 2022 at 12:00 p.m. at the Leaburg Training Center.

Meeting adjourned at 1:03 p.m.

Raymond Byrne, Jr., Secretary / Treasurer